



Dear Trip Participant:

Music Travel Consultants is very excited to be working with the Harrison High School Orchestra to Chicago, IL. The trip sign-up and all payments will be collected by Music Travel Consultants. Instructions are provided below for the trip sign-up and payment schedule forms.

Online Trip Sign-up – (You must have an email address to use this option)

- Start by going to www.musictravel.com
- Click on **MTC ONLINE TRIP LOGIN**
- Click on ***New User? Click to Sign Up [or use existing account]***
- Fill in all information and click ***Create Account***
- Enter your email address and password
- Go to ***Register A Traveler*** and fill in the requested information
- Your trip number: **2003-8-50**
- **Online trip payment**
- Log into your account as you did before
- Click on the "make a payment" icon just above the picture
- Follow the instructions
- Credit/Debit Card and Cheque payments

Trip Conditions and Payment Schedule

This form is provided to you with the following information; inclusions, payment information, cancellation and responsibility clauses. We ask that each person adhere to the payment schedule and be aware of the cancellation information. Any questions or deviations from the payment schedule should be communicated to MTC.

Periodically throughout the trip preparation process, MTC will provide your director and/or group leader with the trip sign-up and payment status of all trip participants. Those who have delinquent trip accounts will be contacted by MTC and may be removed from the trip with cancellation penalties implemented as stated in the cancellation information.

Once the rooming list has been provided to MTC, we will then determine your final payment and will provide it to you through email. In addition it will be posted with your director.

The individual sign-up and pay is a product that MTC provides our clients to help take away the day to day stress from collecting monies and accounting for such. If you have any questions, please feel free to contact me at the office at your convenience.

Sincerely,

Mark Ferrell

Account Executive

TOUR CONDITIONS

Harrison H.S. Orchestra

of

Kennesaw, Georgia

CHICAGO, IL

CSO Clinic

Chicago Symphony Orchestra

Chicago Museums

Blue Man Group

March 18 - 22, 2020

Per Person Occupancy Tour Prices

8 Chaperones in Twin Pay \$950

Passengers	70	65	75	80
Quad	\$1079	\$1111	\$1052	\$1028
Triple	\$1125	\$1157	\$1097	\$1073
Twin	\$1215	\$1247	\$1188	\$1164
Single	\$1488	\$1519	\$1460	\$1436

The above tour prices are based on the total number of travelers and may vary depending on group size when prorated costs, such as motor coach, etc., are affected. Tour prices in this proposal are based on tariffs in effect as of **September 24, 2019** and are subject to change.

IMPORTANT NOTE: These Tour Prices were developed for individuals traveling with your group, as a group, on the trip described in this proposed itinerary. In cases where individual deviations from this group trip are requested, a **\$25.00** per person administrative charge will be levied.

Inclusions

- **Music Travel Consultants** escort throughout
- Roundtrip Motorcoach Transportation via chartered coaches
- Tolls, Taxes and Daily Maintenance Fees for Driver(s)
- (3) nights First Class Hotel Accommodations per the itinerary
- (12) Meals included; they will be a variety of buffet, fast food, plated and/or pre-selected menus per the itinerary. For variety and convenience, money will occasionally be given in lieu of a pre-determined restaurant.
- All Sightseeing & Special Events per the Itinerary
- Entrance Fees where necessary
- Taxes and Gratuities - As required for all included features
- Gratuities to Driver(s) and Local Guide(s) as necessary
- Trip Departure Briefing (if applicable)
- Customized Tour Itinerary & Baggage Tags
- All Operations & Planning Charges

Exclusions

Passport fees; baggage handling at airports & hotels; excess baggage charges; forwarding of baggage; items or services of a personal nature such as snacks, laundry, room service, telephone calls, pay TV, movies, cables, souvenirs or the like; gratuities to travel directors; any items or services not mentioned specifically in tour conditions.

Financial Considerations

<u>Payment</u>	<u>Amount</u>	<u>Due Date</u>
Non-refundable: Paid by Boosters	\$200.00	September 6, 2019
Deposit	\$250.00	October 11, 2019
Installment	\$250.00	November 8, 2019
Installment	\$250.00	December 6, 2019
Final Payment	Balance	February 26, 2020

Tour Planning commences upon receipt of deposit and signed Letter of Intent

Additional deposits may be required to secure specific events & items such as airline, cruise or rail travel, theatre/concert tickets, or to meet requirements set forth by specific hotel, restaurant, or attraction. Invoices for additional deposits will be issued 30 days following the receipt of the deposit and signed letter of intent.

Please Make Checks Payable To:
Music Travel Consultants

Cancellation Information

Cancellations are considered to be any change made to the passenger list. Cancellations must be made in writing. If received 61 days or more prior to departure, monies which can be retrieved from suppliers are refundable. **Cancellations received 60 days up to and including day of departure are non-refundable unless a substitution is made.** If this tour includes airfare, cancellations and/or substitutions policies vary by airline, date of ticketing and group contracts. Please contact Music Travel Consultants for additional information. Travel and Cancellation Insurance is HIGHLY Recommended. Music Travel Consultants will make available to each tour participant a summary of insurance benefits and coverages along with an application to purchase optional tour member travel insurance.

Responsibility

Music Travel Consultants, ("Agent") acts only as Agent in providing means of transportation or other services. All tickets are issued and all other services are offered or provided subject to any and all terms and conditions under which such means of transportation or other services are offered or provided. The issuance and acceptance of such services shall be deemed to be consent to the further condition that Music Travel Consultants shall not be or become liable or responsible in any way in connection with such means of transportation or in connection with other services, or for any loss, injury or damage to or in respect of any person or property howsoever caused or arising. The airlines and motor coaches and ships concerned are not to be held responsible for any act, omission or event during the time passengers are not aboard the airline or motor coach or ship. Agent reserves the right to alter the itinerary. Any extra charges arising from such change must be met by the Passenger. Agent reserves the right to cancel the tour or to remove any Passenger from the tour; its sole liability in such instance being the refund of all monies paid to it for unused services. By acceptance of tour membership, Passenger agrees to the foregoing and also agrees that Agent shall not become liable or responsible for loss, damage, injury or inconvenience to Passenger and to his/her possessions caused by or resulting from occurrences, negligent or otherwise, due to the malfunction or breakdown of machinery or equipment, strikes or labor disputes, acts of God, war or civil strife, acts of Governments or Civil Authorities, disease, delays, fire, theft, weather, itinerary changes or cancellation of services or default by suppliers.