

Proposed Changes to HHOB Bylaws 2017

ARTICLE II: OBJECT AND PURPOSE

SECTION 1. The object and purpose of the CORPORATION shall be to promote ways and means of providing for the needs of the ~~HHSOP~~Harrison Orchestra Boosters, INC. (HOB), above those supplied by the Cobb County School System. The CORPORATION shall seek neither to direct the administrative activities of the Orchestra nor to control its policies.

ARTICLE III: MEMBERSHIP

SECTION 1. All parents and/or guardians of student members of the Orchestra are automatically Members of the CORPORATION. All active CORPORATION Members are eligible for election to office of same. The Executive Board may establish reasonable dues to the active membership. The Director of the Harrison High School Orchestra Program shall be an ex-officio, non-voting member.

SECTION 5. The Treasurer (or Co-Treasurers) shall familiarize themselves with the finances of the CORPORATION, and shall report at least once a month to the Membership the disbursement of all funds for this CORPORATION. The Treasurer (or Co-Treasurers) shall sign all ~~checks for~~ disbursements of budgeted funds up to and including, the amount of \$500.00. Disbursements exceeding this amount must be co-signed by the President or other Officer with signatory responsibility. Approval for expenditures over \$500 may also be obtained through board approval via email.

ARTICLE VI: EXECUTIVE BOARD

SECTION 2. Members of the Executive Board shall be Officers of the CORPORATION described in Article IV of these Bylaws, and ~~a minimum of two (2) Members including Chairs of standing committees on Fundraising and Public Relations.~~one parent representative from each of the three orchestras (Concert, Classic, and Chamber) The Orchestra Director(s) shall be non-voting ex-officio member(s) of the Executive Board.

SECTION 6. Sphere of Executive Board Activities. The Executive Board shall have full power to take action requiring expediency between regular CORPORATION meetings. ~~Expenditure of funds by the Executive Board between regular meetings for non-budgeted items shall be permissible, but in no case shall the expenditure exceed one hundred dollars (\$100.00) per week, or five hundred dollars (\$500.00) between regular CORPORATION meetings.~~All actions taken by the Executive Board between regular CORPORATION meetings shall be brought before the Membership at the next regular meeting for their information. No business of the Executive Board may be conducted without the knowledge and approval of the Orchestra Director(s).

ARTICLE VII: COMMITTEES

SECTION 1. To assist with the smooth operation of the HOB, the Executive Board may create various committees. The committee so created will be identified to the Booster Club and the Executive Board will actively seek to fill these committees with volunteers from the Booster Club. The Executive Board at its discretion will designate a Board member to oversee the functioning of each committee.

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~~SECTION 2. The Committee heads and volunteers will be supervised by and report to the Executive Board. No expenditures of Booster Club funds shall be made by a committee head or member without prior approval of the Executive Board.~~

~~SECTION 1. Standing Committees. There shall be the following standing committees with Chairpersons appointed by the President (or Co-Presidents): Fundraising, Public Relations, Communications, Uniforms, Transportation and Travel, and Hospitality.~~

~~SECTION 2. The Fundraising Coordinator shall be responsible for the oversight of the planning, preparation and completion of all organized fundraising committees, including the naming of sub-chairpersons of any fundraising committees and programs, including the purchase and sale of all Orchestra-related promotional items (i.e., T-shirts, hats, sweatshirts, etc.). The Fundraising Coordinator and fundraising committee Chairpersons shall assist the President (or Co-Presidents) in any way possible.~~

~~SECTION 3. The Public Relations Committee shall be responsible for ensuring that the instrumental music program is brought to the attention of the public at large in such a manner as to reflect credit and pride upon the activities of the Orchestra and the instrumental music program through local newspaper announcements, newsletters, email, website information, and other media.~~

~~SECTION 4. The Communications Committee shall establish methods (i.e., phone tree, email distribution lists, website, etc.) to make all necessary communications to Members of the CORPORATION to keep them informed of Orchestra activities, meetings, events, and last minute changes in such activities. The Communications Committee Chairperson shall assist the President (or Co-Presidents) in any way possible.~~

~~SECTION 5. The Uniform Committee shall be responsible for inventory, maintenance, issuance and return of uniforms, and shall ensure that the uniform needs of the Orchestra are brought to the attention of the Executive Board. The Uniform Committee Chairperson shall assist the President (or Co-Presidents) in any way possible.~~

~~SECTION 6. The Transportation and Travel Committee shall be responsible for coordinating the details (i.e., hotel accommodations, food, etc.) of trips planned by the Orchestra, and shall coordinate transportation to and from organization sponsored activities. The Transportation and Travel Committee Chairperson shall assist the President (or Co-Presidents) in any way possible.~~

~~SECTION 7. The Hospitality Committee shall be responsible for coordinating hospitality events, and shall appoint an Awards Banquet committee to plan and execute the end of the school year Awards Banquet, to include both Fall and Spring Orchestra students. The Hospitality Committee Chairperson shall assist the President (or Co-Presidents) in any way possible.~~

## ARTICLE VIII: MEETINGS

SECTION 1. Executive meetings may be held when called by the President (or Co-Presidents) or the Orchestra Director(s). Regular meetings of the Membership shall be held each month at the principal office of business as

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published in the Orchestra Syllabus. Notice of a temporary change in the time or place of Executive Board or regular Membership meetings shall be sent by the President (or Co-Presidents) through the Secretary ~~and the Chairperson of the Communications Committee~~

SECTION 2. Special meetings of the Executive Board may be called at any time by the President (or Co-Presidents) with the assistance of the ~~Communications Committee Chairperson and/or~~ Secretary, if required. Notice of the meeting (to include the starting time, place, and purpose) shall be given to the Members of the Executive Board not less than two (2) days prior to such a meeting.

SECTION ~~63~~. Meetings of all committee shall be held as necessary for performance of the duties of each committee.

SECTION ~~74~~. A plurality vote of the members of each committee present at a regularly called meeting shall be sufficient for transaction of business recognizing that all committee actions are subject to review by Officers of the Executive Board and by the Orchestra Director(s).

~~ARTICLE IX~~

ARTICLE XII: INDEMNIFICATION

SECTION 1. The Corporation shall indemnify its members and officers to the fullest extent permitted under Georgia law and the Georgia Act, as amended or any successor law thereto. Said indemnification shall extend to any and all liabilities of the members and officers arising directly from their duties and obligations to the Corporation or the Executive Committee in any and all capacities. By resolution duly adopted, the Executive Committee may authorize the Foundation to indemnify any or all of its agents who are not members or officers to any extent that the Executive Committee may determine, up to and including the fullest extent permitted under Georgia law, as amended, or any successor thereto, and/or (ii) provide insurance coverage to any or all of its members, officers and agents against any or all risks or liabilities that such persons may incur by virtue of their relationships with the Corporation.

ARTICLE XIII: MISCELLANEOUS

- ~~a:~~ ARTICLE ~~XIII~~XIV: AMENDMENTS
- ~~b:~~ STANDING RULES

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III. Treasury Guidelines

e. The treasurer will share monthly bank statements with the Vice-President through email or mailed documents for his/her review. If the Vice-President is unable to perform this duty, the President may assign this duty to another executive board member.

f. All HOB expenditures will be accompanied by either a receipt or invoice.